

November 6, 2017

RE: Verification of BC PST Customer Exemption — Response Required

Hi,

TELUS is being audited by the provincial government of British Columbia for Provincial Sales Tax (BC PST). The government has asked for copies of the proper documentation needed to exempt customers like you from paying PST on your TELUS services.

In order for TELUS to continue to exempt your account from BC PST, please provide a copy of one of the following documents and complete the attached Customer Tax Exemption Form:

- First Nations individual on reserve: A copy of your Certificate of Status Indian card, both front and back.
- First Nations Band on reserve: For purchases not made in the Band's name, please provide written authorization from the Band that an individual or Band council can act for the Band. The authorization must show the Band name and number, and be signed by a Band official.
- Members of Diplomatic and Consular Corps: A copy of your DFAIT Identity Card.

Please send the information supporting your exemption by mail, email or fax **before December 15 th, 2017**. We hope to continue to provide you with exemption from PST but we must advise, if the requested documentation **is not received by December 31, 2017 we will be forced to begin charging you BC PST going forward**. This is not a TELUS decision, but rather a requirement of the government of British Columbia as per BC PST Bulletin 314 found at www2.gov.bc.ca/gov/content/taxes/sales-taxes/pst. Please email any questions to Sean Dittenhoffer at sean.dittenhoffer@telus.com.

Your assistance in this matter is appreciated and we thank you for being a TELUS customer.

Sincerely,



Maria Cosentino-Fast,
Director, Commodity and Property Taxation
Attachment

Customer Tax Exemption Form <Customer BAN> <Customer Name>

Please complete and submit this form if you are entitled to claim an exemption from Goods and Services Tax (GST/HST), Quebec Sales Tax (QST) or Provincial Sales Tax (PST). Please do **not** use this form if you are a reseller of TELUS products or services wanting to claim an exemption from PST.

Important: If you are applying as a First Nations individual, you will need to include a photocopy of both sides of your Certificate of Indian Status card. If you are applying as a Consular Official or Diplomat, please provide a photocopy of your identity card as issued by the Canada Department of Foreign Affairs, Trade and Development.

Section A: Identification

Name: _____

Address: _____

Please check the appropriate box:

- I am applying for exemption on residential/business services, (e.g. home/business phone, internet etc.)
- I am applying for exemption on mobile phone services
- I am applying for exemption on both residential/business and mobile phone services

Please indicate all account numbers for which you wish to claim exemption. Attach a separate sheet if necessary.

TELUS Account #(s): _____

TELUS Phone #(s): _____

TELUS Mobile #(s): _____

Section B: Type of exemption

Please check the appropriate box:

First Nations - Status Indian or Band #: _____

Consular Official/Diplomat - ID Card Number: _____

I am applying for exemption from:

GST/HST QST PST: Indicate province: _____

Section C: Declaration

Please check the box, sign, date and print your name:

I declare that I am entitled to claim an exemption from the tax(es) indicated above.

Signature: _____

Date: _____

Print Name: _____

Where to send this form:

- Print and mail a paper copy to TELUS Communications Inc., Tax Exemption Department, 4519 Canada Way, Burnaby BC V5G 4S4
- Email a PDF copy to cartfax403-204-5010@telus.com
- Print and fax a copy to 1-888-253-5222